



# Garden Room Reservations

(Please return this form to Mosquito Café staff to confirm your reservation)

Thank you for your interest in our upstairs “Garden Room”. The room has a private restroom, and is attractively decorated with a lot of live plants. Reservations for this room require your signature at the bottom of this contract, which outlines our reservation and conduct policies. Your signature indicates acceptance of our reservation and conduct contract.

## **Reservations:**

1. The Garden Room may be reserved, when available, during normal operating hours Tuesday through Saturday (hours may vary depending upon the season).
2. Room may only be reserved exclusively for parties of 20-36. For parties of less than 20, tables in the Garden Room may be reserved, but not the entire room.
3. For parties over 20 (exclusive use) \$35 charge
4. Reservation Time Period: 2½ hours maximum (set-up and tear-down must be done within this time period).
5. Guests will order their food at the register, and will then proceed upstairs to the Garden Room. Mosquito Café staff will deliver the food and refill beverages to the guests upstairs.
6. One check for the food/beverage/service will be presented to the host. We request that multiple hosts assign one person to pay for the check. Mosquito Café policy is to add a gratuity of 18% to all parties 10 or more.

## **Conduct:**

1. No confetti, messy decorations, or decorations which require holes being placed in the walls. (Disregard of this policy will result in an additional \$25-\$50 charge).
2. Table re-arrangement may be requested ahead of time. We ask that tables not be moved without prior discussion with Mosquito Café management.
3. No outside food or drink may be brought into Mosquito Cafe. Special occasion cakes/pastries/cookies/cupcakes, etc. may be ordered (at least 72 hours ahead) from Mosquito Café or directly from PattyCakes Bakery. PattyCakes will deliver the cake/pastries directly to us. Special beverages should be ordered at least 72 hours ahead from Mosquito Café. For Insurance reasons we must INSIST on this policy. There are no exceptions.

If you have any questions regarding your Garden Room reservation, please contact the manager on duty, either in person, or by calling 409-763-1010.

Date and Time of Event \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Phone Number \_\_\_\_\_